

West Calder High School



Parent Council Meeting

Monday 30 October 2017

Minutes

Present	J Fisher (HT), A Hannah, J Sinclair, H Boyd (HG), A Fong, F Wilson (C), G Hunter, B Martin, D Roe, C Devoy, S Pryde, A Smith, A Wardlaw, L Spencer, R Lawton, G Cunningham
Apologies	

Agenda Item	Action Points	Action
Minutes and Matters Arising	The minutes are being displayed locally, but not in all expected areas. FW and AM will follow this up. Cluster primaries are displaying in schools and some are sending home to P7 parents.	
Head Teacher's Update & Attainment	<p><u>Attainment</u> - JF gave the PC an overview of the senior phase attainment from the 2017 SQA diet. Next steps to improve attainment in the senior phase include a focus on:</p> <ul style="list-style-type: none"> • Rigorous Tracking & Monitoring and reporting • Attendance and time keeping • Supported study • Identifying best practice in this and learning from other schools <p><u>Staffing Update</u> – S Quigley (PTC English) has retired and been replaced by J Stirling (existing member of staff) Miss Stirling's job has been advertised but as yet there have been no applicants. Miss Stirling will adjust the English timetable to ensure that all classes have access to a teacher. Letters will be sent home to keep parents informed. The job will continue to be advertised.</p> <p><u>Curriculum Model</u> – The school are currently reviewing their curriculum to ensure that it meets the needs of every young person. Consultation with parents will begin at the next parent Council Meeting before being extended to the wider school community.</p> <p><u>New School Branding</u> – A group of 60 pupils and 10 staff have volunteered to look at re-branding the new school and changing the school colours and uniform. Some members of the Parent Council were not keen on changing the school colours. The PC look forward to receiving feedback from the staff/pupil working group. Discussion followed re uniform and the wearing out outdoor coats in school.</p> <p><u>Upcoming Events</u> – The Careers Fayre and Head Teacher Drop-in Sessions will take place on Wednesday 2 November. Remembrance assemblies will take place on 9 November and the remembrance ceremony will take place in the foyer on 10 November.</p>	
Leavers' Hoodies	Following discussion it was agreed that members of the Parent Council will work with S6 pupils to organise the purchase of leavers' hoodies.	
Volunteers for Parents' Evenings	The next Parents' Evening takes place on Wednesday 13 December for S2 pupils. FW asked for volunteers from the PC to attend. Names should be submitted to her.	
AOB	<p><u>Christmas Fayre</u> – There will be a Christmas Fayre on Wednesday 29 November from 6-8pm. The PC have been asked to help, in particular, to run Santa's Grotto. All Cluster primaries have been invited to take part. FW will contact L Quilter to discuss the fine details, but generally the PC feel willing and able to support this.</p> <p><u>Council Budget</u> – FW received a letter from WLC as Chair of the PC. All members of the PC are encouraged to take part in the Council wide consultation re changes to funding.</p> <p><u>Whitburn Academy Parent Council</u> – FW was invited to attend a meeting of the Whitburn Parent Council. They are facing challenges as a group and felt WCHS PC would be able to help. FW has invited their Chair and a couple of other members to attend a meeting here. The PC were in agreement.</p> <p><u>Parent Forum</u> – SP attended the recent Parent Forum meeting and provided feedback.</p> <p><u>New Member</u> – Gail Cunningham has joined the Parent Council.</p>	
DONM	<p>Wednesday 6 December (<u>not</u> 13 December as mentioned)</p> <p>Thursday 8 February</p> <p>Monday 16 April</p> <p>Tuesday 12 June</p> <p>Monday 3 September (AGM)</p> <p>All meetings will take place at 7pm.</p>	