

Coursing Programme 2019 – Plan for Heads of House/SDS

New S4			New S5&6		New S3	
W/C	Activity	By whom	Activity	By whom	Activity	By whom
17.12.18	<ul style="list-style-type: none"> ➤ Assembly 17th December- "Preparation for Coursing" ➤ Coursing Letter and Form issued.(form to include subject choice and 16+ info. Pupils to complete over holidays) 	HOH/SDS HOH				
7.1.19	<ul style="list-style-type: none"> ➤ My World of Work – Pupils to complete ‘choosing my subjects’ activity – Answer 5 Big Questions. ➤ Wellbeing Session – Coursing. 	S3 Tutors S3 Wellbeing Staff.				
14.1.19	<ul style="list-style-type: none"> ➤ Wellbeing Session – Coursing. ➤ Coursing Interviews commence. (All pupils should arrive prepared with Coursing Form already completed. Interview to ‘confirm’ choices) ➤ Pupils’ choices entered into Seemis.(checked against BGE Tracking) 	S3 Wellbeing staff. HOH HOH				
21.1.19	<ul style="list-style-type: none"> ➤ Coursing Interviews with parent drop -ins continue and all coursing done by end 31.1.19. ➤ Finalise all entries in Seemis. 	HOH HOH/Year Heads				
4.2.19			<ul style="list-style-type: none"> ➤ Senior Phase Tracking completed. ➤ Assembly 4th February- "Preparation for Coursing" ➤ Coursing Letter and Form issued.(form to include subject choice and 16+ info. Pupils to complete over holidays) ➤ My World of Work – Pupils to complete ‘choosing my 	All HOH/SDS HOH S4/5 Tutors		

			<p>subjects' activity – Answer 5 Big Questions.</p> <ul style="list-style-type: none"> ➤ Wellbeing Session – Coursing. 	S4/5 Wellbeing Staff.		
11.2.19			<ul style="list-style-type: none"> ➤ Coursing Interviews commence. (All pupils should arrive prepared with Coursing Form already completed. Interview to 'confirm' choices) ➤ S4 to combine USE and coursing interview. ➤ Pupils' choices entered into Seemis.(checked against Senior Phase Tracking 4.2.18 and prior attainment from JC) 	HOH HOH HOH		
18.2.19			<ul style="list-style-type: none"> ➤ Coursing Interviews continue and end 22.2.19. ➤ Finalise all entries in Seemis. 	HOH HOH/Year Heads		
25.2.19					<ul style="list-style-type: none"> ➤ Assembly 11th March- "Preparation for Coursing" ➤ Coursing Letter and Form issued.(form to include subject choice and 16+ info. Pupils to complete over holidays) ➤ My World of Work – Pupils to complete 'choosing my subjects' activity – Answer 5 Big Questions. ➤ Wellbeing Session – Coursing. ➤ National Careers Week/ National Apprenticeship Week (including Skills Focus – Self Management) 	HOH/SDS HOH S2 Tutors S2 Wellbeing Staff All
4.3.18					<ul style="list-style-type: none"> ➤ Coursing Interviews commence. (All pupils should arrive prepared with Coursing Form already completed. Interview to 'confirm' choices) ➤ Pupils' choices entered into Seemis.(checked against BGE Tracking) 	HOH HOH
11.3.18					<ul style="list-style-type: none"> ➤ Coursing Interviews continue and end 15.3.19. ➤ Finalise all entries in Seemis. 	HOH

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